

STATE OF TENNESSEE DEPARTMENT OF HUMAN SERVICES

OFFICE OF GENERAL COUNSEL CITIZENS PLAZA BUILDING 400 DEADERICK STREET NASHVILLE, TENNESSEE 37243

TELEPHONE: 615-313-4731 FAX: 615-741-4165

TTY: 1-800-270-1349 www.tn.gov/humanserv/

BILL HASLAM GOVERNOR

To:

Office Use:

Department of Human Services

Civil Rights Compliance Officer 400 Deaderick Street, 15th Floor

Received by: _____

RAQUEL HATTER, MSW, Ed.D. COMMISSIONER

WITHDRAWAL OF CIVIL RIGHTS COMPLAINT

Nashville, Tennessee 37243

Complainant's Name: _______

Complainant's Contact Information

Mailing Address: ________

Home: __________

Work: _________

Cell: ________

Reason for Withdrawal: ________

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Date: ____/___

Date: ____/____

genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities).

If you wish to file a Civil Rights program complaint of discrimination with USDA, complete the USDA Program Discrimination Complaint Form, found online at www.ascr.usda.gov/complaint_filing_cust.html , or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov

Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish).

For any other information dealing with Supplemental Nutrition Assistance Program (SNAP) issues, persons should either contact the USDA SNAP Hotline Number at (800) 221-5689, which is also in Spanish or call the State Information/Hotline Numbers (866-311-4287); found online at http://www.fns.usda.gov/snap/contact_info/hotlines.htm.

To file a complaint of discrimination regarding a program receiving Federal financial assistance through the U.S. Department of Health and Human Services (HHS), write HHS Director, Office for Civil Rights, Room 515-F, 200 Independence Avenue, S.W., Washington D.C. 20201 or call (202) 619-0403 (voice) or (800) 537-7697 (TTY).

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